



# MAWNAN C OF E VA SCHOOL

## PTA

**Wednesday, 4<sup>th</sup> December 2013 at 6.30 p.m.**

**Present: Staff:**

**Parents:** Libby Reed, Chairperson, Helen Bate, Anna Druce, Jo Burton, Secretary, Verity Howard and Andrea Oakes.

**Apologies:** Randall Brook, Mike Fosker, Karen Hooper, Beverly Benney, Gill Ahearne, Cassie Kent, Laura and Louise Wylie

**Minutes:** Jo Burton Secretary

**Welcome:** Libby Reed welcomed everyone to the meeting and thanked them for attending.

**Minutes of the last Meeting:** Discussed and everyone agreed to signing that these were an accurate recording of the meeting.

**Matters Arising:** The purchase of a new wooden boat for the adventure playground and future fundraising events.

**Feedback from Governors' meeting attended by Libby Reed and Andrea Oakes regarding possible boat designs.**

The general feedback was a proposal to go 'smaller' with the boat design and possibly add extra items to a basic boat as more money is fundraised. The cost of a boat is going to be £17-19,000 and we only have £10,000

Anna brought up the need to look into whether we would have to pay VAT on the boat purchase and it was agreed that the committee would ask the treasurer (Adam Keogh) to look into this.

Andrea showed the committee a selection of different boat designs and based on feedback from the teaching staff and governors, two designs were selected by the committee as ones worth looking into further and costing etc.

Andrea agreed to contact the two boat companies and find out how long the build would take and whether the committee could stage the payments as money is fundraised and collected.

Helen informed the committee that Jamie is all set to make the thermometer to show the school community how much money the PTA has fundraised and how much more still needs to be raised to reach the target. Jamie needed to know the size of the thermometer and the committee agreed it needed to be about 6ft, and to show that the PTA has already raised £10,000.

The committee agreed that it would be a good idea to write a letter to go out with the school newsletter to inform parents where we are in relation to being able to build the boat and hopefully encourage a greater level of support with future fundraising events.

### **Secret Santa**

The committee agreed that a notice needed to go out in the school newsletter to ask for donations of wrapping paper to help this event. Members of the committee agreed to come in on Wednesday 9th December to put out the tables and lay things out ready for the event in the morning and to bring in sellotape and scissors to help with the wrapping of gifts. Andrea offered to print out labels (mum, dad, sister, brother) to put on the gifts. All members agreed to bring in plastic bags to help children carry the presents home at the end of the day.

### **School Performance**

The committee agreed who would be able to help with making teas and plating mince pies for the audience watching the play. Verity offered to put together a hamper of donated gifts so that the PTA could hold a raffle and sell a strip of tickets for a £1 to raise money for the PTA. Libby agreed to get hold of the raffle tickets for the event.

Verity agreed to purchase the bottles of mulled wine from Asda to sell and serve at the evening performance.

### **Santa**

Andrea agreed to find out if Toddy would be happy to be 'Father Christmas' for the school this year.

### **Panto - Gala Fundraising night**

Anna confirmed that the school have been given 50% of the tickets to sell for the event and the Spar to be allocated the other 50%. Anna informed the group that she had made a poster to go up to promote the event. Libby suggested that this poster be printed out and given out with the school newsletter. The committee agreed that there was a lot of other fundraising events going on before the Christmas break so it was decided that a greater 'push' for this event would happen in the new year. Anna agreed to put together a volunteer job list to help with this event.

### **Bags 2 School**

The committee agreed it would be a good idea to do a sale of 'good' items donated to this event and to ask parents to put any 'good' items in a separate bag to those put in the Bags 2 School sacks. It was agreed the sale could be on Tuesday 4th March with the Bags 2 School event being on Wednesday 5th March,

### **Helford Passage Car Park**

Anna fed back further on this possible fundraiser idea. The car park is owned by a trust who agree to donate the profits made from charging people to park to local organisations. Season ticket holders are entitled to nominate a charity. Every season ticket holder pays £40 and for every £40 ticket the nominated charity gets double if not treble in donations. Day tickets purchased can be given to the school and can be claimed back by the school. The committee agreed to promote this to parents and the community. Anna informed the committee that the Trust are already considering donating £300-400 to the PTA now.

### **AOB/Future Fundraising events**

Randall would like to hold a sponsored bike ride next year in the summer and this will be discussed at a future meeting.

Mawnan Fun Run - Anna informed the committee that the MFR committee are looking for people to join up and marshal on the day of the event and they will then give a donation to the PTA as a reward for this help.

Curry Night - possibly in February as this is a quiet month fundraising wise or hold off for the summer term. To be discussed further at the next meeting and possibly to be held in the Cornish Maid if Sarah could accommodate the numbers.

Anna brought to the meeting an idea she had heard from Marlborough School. The PTA host a picnic or barbeque for the families of reception children prior to them starting school in the September. To be discussed further at another meeting.

### **Sale of Christmas cards**

£129.50 was raised on the sale of Children's Christmas cards this year.

**Date of next meeting:** Wednesday 8th January 2014 at 6.30pm at Mawnan school.

**The meeting closed at 7.40 pm.**

**Signed**..... **Date**.....